



**New Zealand Society of Genealogists Incorporated**

**Southland Branch**

Convenor's Report to the year ending 31 March 2018

Wednesday 16 May 2018

This will be my last report to the Branch as convenor as I am standing down for health reasons. I wish to thank all those who have been on the committee during my time as convenor for all the work they have done.

This last year a number of us have attended Mainland South Regional Meetings in Mosgiel and Balclutha and usually, apart from the host branch, we have had the largest number there.

In August 2017 we again held a series of lunch time talks at the Library with assistance from the library. The feedback has been good and I think we have gained a few new members.

In February and March we also ran a series of evening as an Introduction to Genealogy at the WEA, again with good feedback from those attending and from the WEA. Roger Washbourn organised the series and WEA has indicated that they want to repeat this next year.

Our branch membership is slightly down this year and so is attendance at the monthly meetings.

Thank you to all who have given presentations at the meeting and those who have organised guest speakers.

I will still be a member of the branch but attendance at the meeting may not always be possible.

Best wishes for the coming year.

Lesley Instone

Convenor  
NZSG Southland Branch  
May 2018

**Minutes of the 49<sup>th</sup> Annual General Meeting of the Southland Branch of the New Zealand Society of Genealogists Inc. held on Wednesday 16th May 2018 in the Children's Services Meeting Room, Invercargill City Library, Dee Street, Invercargill at 7.00 pm**

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**Present:** Roger Washbourn #11502 (Acting Chair); Wendy Shaw #8375, (Secretary), John MacManus # 19542 (Treasurer), Mary Stuart #328, Mary Murray #429, Yvonne Service #4801, Pam Jones #14285, Isabell Paskell, Ian Joll #21245, Gaynor Aicken

**Apologies:**

*Lesley Instone, Ian Findlay*

*That the apologies be accepted:*

Moved: Wendy Shaw Seconded: John MacManus CARRIED.

**Minutes:** The minutes of the previous Annual General Meeting on 17th May 2017 were circulated to the meeting by the Secretary.

*THAT the minutes of the Annual General Meeting of 17<sup>th</sup> May 2017 be accepted as a true and accurate record.*

Moved: Roger Washbourn Seconded: Yvonne Service CARRIED.

**Convenor's Report:** Convenor's Report for the year to 31<sup>st</sup> March 2018,

Prepared by Lesley Instone, read by Roger Washbourn.

*THAT the Convenor's Report be received.*

Moved: Wendy Shaw Seconded: Mary Stuart CARRIED.

**Treasurer's Report:** John MacManus presented the independently verified annual accounts. No depreciation was done in the year's accounts. It was noted that more money was spent on visiting speakers than usual.

The current bank balance was \$405.11 (in deficit – an increase on last year) and with investments of \$10,254.19. Concern was expressed at the expenses were greater than the income for the year. Many people were using the internet to make deposits into the cheque account. There is no anticipated increase by the Invercargill City Council to increase the rental of the Resource Room/Meeting Room.

The accounts had been independently verified by Geoff Ladbrook #17606.

*THAT the accounts, independently verified as presented, be received and adopted*

Moved: John MacManus Seconded: Mary Stuart CARRIED.

**Election of Officers:**

<b><i>Position</i></b>	<b><i>Nominee</i></b>	<b><i>Moved &amp; Seconded</i></b>
Convenor:	Roger Washbourn #11502	Mary Stuart #328, Yvonne Service #4801
Past Convenor:	Lesley Instone #11601	Roger Washbourn #11502, Wendy Shaw #837
Secretary:	Wendy Shaw #8375	John MacManus #19542, Pam Jones #14285

Treasurer: John MacManus #19542 Yvonne Service #4801, Mary Murray #429

Librarian: now vacant as Mary Murray has stood down after many years service, position deferred to the next committee meeting

**Committee:**

Yvonne Service #4801	Mary Stuart # 328, Roger Washbourn #11502
Mary Stuart #328	Roger Washbourn #11502, Yvonne Service #4801
Mary Murray #429	Yvonne Service #4801, Wendy Shaw #8375
Pam Jones #14285	Yvonne Service #4801, Roger Washbourn #11502
Isabell Paskell	Roger Washbourn #11502, Mary Stuart # 328

The Committee also is given the power to co-opt additional members as required.

**Signatures for Bank Accounts:**

*THAT any two of the Convenor, Treasurer and Secretary be authorised signatories for the Branch bank accounts.*

Moved: Roger Washbourn Seconded John MacManus: CARRIED.

**Auditor:** *THAT Geoff Ladbrook be appointed as independent verifier and that a gift to the value of \$50 be given to him for the 2017/2018 year.*

Moved: John MacManus Seconded: Mary Stuart CARRIED.

**Subscriptions:** *THAT that the subscriptions for the 2018/2019 year remain at \$25 single \$35 Joint per annum and the Committee be given power to set the subscription for the 2018 -19 financial year*

Moved: John MacManus Seconded: Mary Stuart CARRIED.

**General Business:**

- Committee meetings have been held at Lesley Instone's place in the past but venue options were discussed. Suggestions include meeting prior to or after branch meeting or meeting at Resource Room during the week
- Tweedsmuir School Rolls donated by Sheena Bulman. The school was opened in 1943 therefore some people on the roll who were born between 1920 and 1930 and will invoke the 100 year rule for privacy. The data will be passed onto Paul Alpe at NZSG for inclusion in a Kiwi Index publication and the Index also be installed on the Southland Branch laptop in the Resource Room. As School Roll coordinator for the branch, Mary Stuart will have the hard copy for research enquiries
- Next month's branch meeting may be held in the Children's Theatre if the meeting room is inaccessible. A notice will be sent around to branch members verifying the venue

The meeting closed at 7:35 pm.

**Accompanying documents:**

1. Convenor's Report to 31<sup>st</sup> March 2018  
(Lesley Instone; Convenor, Southland Branch).
2. New Zealand Society of Genealogists, Southland Branch :  
Income and Expenditure for year 1 April 2017 to 31 March 2018  
Balance Sheet as at 31 March 2018

Wendy Shaw: Secretary

DRAFT

# New Zealand Society of Genealogists - Southland Branch

## Balance Sheet as at 31 March 2018

<b>2017 Accumulated Funds</b>		<b>2018</b>
410.75	Cheque Account	-\$341.93
10248.55	SBS Bank - Investment Account	<u>\$10,596.12</u>
	<u>\$10,659.30</u>	<u>\$10,254.19</u>
162.27	Library	0.00
0	Plus Additions	0.00
-162.27	Less Depreciation	
	0.00	\$0.00
327.45	Microfiche Library & CD's	0.00
0.00	Plus purchases	0
327.45	0.00 Less Depreciation	
		\$0.00
	<u>\$10,659.30</u>	<u>\$10,254.19</u>

## Total Accumulated Funds

	REPRESENTED BY:	
\$10,916.30	2016 Accumulated Funds 31 March 2017	\$10,659.30
<u>\$257.00</u>	Decrease/Increase	<u>-\$405.11</u>
<u>\$10,659.30</u>	2017 Accumulated Funds - 31 March 2018	<u>\$10,254.19</u>

## New Zealand Society of Genealogists - Southland Branch

### Income and Expenditure for year 1 April 2017 to 31 March 2018

<b>2017</b>		<b>2018</b>
	<b>INCOME</b>	
95	Donations - Research	\$130.00
0.00	Donations - Visitors	0
0.00	Donations - Other	0
60	Education	360.00
15.00	Book Sales	0
351.06	Interest	347.57
435.00	Subscriptions 2018-19	50.00
175.00	Subscriptions 2017-18	485.00
<u>\$1,131.06</u>		<u>\$1,372.57</u>
	<b>EXPENDITURE</b>	
50.00	Accounts Review	50.00
489.72	Depreciation	0.00
50.00	Gift Vouchers - Speakers	400.00
160.00	Rentals - P O Box	160.00
125.00	Rental - ICC Library	500.00
203.55	Misc, Stamps, Stationery etc.      \$	264.26
35.40	Suppers	58.71
0.00	Travel Expenses	0.00
0.00	Prize Social Studies Expo	50.00
274.39	Magazine and Book Purchases	294.71
<u>1,388.06</u>		<u>1777.68</u>
<b>-\$257.00</b>	Income over Expenditure	<b>-\$405.11</b>
	Expenditure over Income (Deficit)	<b>-\$405.11</b>

**Accounts Prepared by : John MacManus. Treasurer**

**Accounts Examined by: C G Ladbrook**

**Dated : 2nd May 2018**