



## **New Zealand Society of Genealogists**

### **Southland Branch**

#### **Convenor's Report for the year ended 31<sup>st</sup> March 2017**

Thank you to everyone on the committee for the last year: John MacManus treasurer, Wendy Shaw secretary and newsletter editor, Mary Murray librarian, Mary Stuart, Pam Jones, Yvonne Service committee members and Roger Washbourn past convenor/vice convenor.

Roger is finishing his term as Councillor (now Director) at a national level at the national AGM this coming Queen's Birthday weekend. It has been invaluable having someone from Southland on the national executive and chairing the Mainland South regional meetings and we hope someone from the South Island will be elected for the coming term.

Mainland South meetings since the last branch AGM have been attended by myself, Roger Washbourn, Mary Stuart and Wendy Shaw.

Research enquiries are not quite as frequent and mostly for death notices, school records or cemetery information. Thanks to Mary Stuart who has continued to respond to school records and other enquiries and also to Wendy Shaw who has answered enquiries and included some of these in the newsletters. Thanks to Wendy for the newsletters.

We are exchanging newsletters with branches in the Mainland South region, Canterbury and some further north. We had been keeping printed copies of these in a folder in our Resources Room but as there has been little use of these copies, we may just list them in our newsletter with the committee members having e-mail copies to pass on to any branch member who is interested. New Plymouth's newsletter comes as a link to their branch website and this may be how some of the others come in future.

From next month we will be trialling a change to our meeting time to a Saturday afternoon for the winter months. This will be reviewed after the trial period but it should allow more time to use our branch resources and also make it easier for those members who don't wish to come out on winter evenings or have difficulty using the stairs to exit the library as the car parking building will be open during this time.

Lesley Instone – Convenor

17<sup>th</sup> May 2017



**Minutes of the 48<sup>th</sup> Annual General Meeting of the Southland Branch of the New Zealand Society of Genealogists Inc. held on Wednesday 17th May 2017 in the Meeting Room, Invercargill City Library, Dee Street, and Invercargill at 7.00 pm**

---

**Present:** Lesley Instone # 11601 (Chair); Wendy Shaw #8375 (Secretary); John MacManus # 19542 (Treasurer) Roger Washbourn #11502 Pam Jones #14285, Helen Hall #18036, Mary Stuart #328, and Mary Murray #429

**Apologies:** Helen Hall #18036; Margaret Sutherland; Colin Stevens

*That the apologies be accepted:*

Moved: Yvonne Service Seconded: Pam Jones CARRIED.

**Minutes:** The minutes of the previous Annual General Meeting on 18th May 2016 were circulated to the meeting by the Secretary.

*THAT the minutes of the Annual General Meeting of 18<sup>th</sup> May 2016 be accepted as a true and accurate record.*

Moved: Roger Washbourn Seconded: Mary Murray CARRIED.

**Convenor's Report:** Convenor's Report for the year to 31<sup>st</sup> March 2017,

Presented by Lesley Instone.

*THAT the Convenor's Report be received.*

Moved: Lesley Instone Seconded: Wendy Shaw CARRIED.

**Treasurer's Report:** John MacManus presented the independently verified annual accounts. He included depreciation of Library Resources and noted a decline in donations and subscriptions from the previous year.

The current bank balance was \$1,100.75 and with investments of \$10,167.02 the Branch's cash assets were at \$10,659.30

The accounts had been independently verified by Geoff Ladbrook.

There were no questions.

*THAT the accounts, independently verified as presented, be received and adopted*

Moved: John MacManus Seconded: Pam Jones 14285 CARRIED.

**Election of Officers:**

<b>Position</b>	<b>Nominee</b>	<b>Moved &amp; Seconded</b>
Convenor:	Lesley Instone #11601	Mary Stuart #328 Yvonne Service#4801
Past Convenor:	Roger Washbourn #11502	Yvonne Service#4801 Pam Jones#14285
Secretary:	Wendy Shaw #8375	Roger Washbourn #11502 Pam Jones#14285
Treasurer:	John MacManus #19542	Yvonne Service#4801 Mary Stuart #328
Librarian:	Mary Murray #429	Mary Stuart #328 Yvonne Service#4801



### **Committee**

Yvonne Service #4801  
Mary Stuart #328  
Pam Jones #14285

Mary Stuart #328  
Yvonne Service #4801  
Lesley Instone #11601

Pam Jones #14285  
Mary Murray #429

The Committee also be given Power to co-op additional members.

### **Signatures for Bank Accounts:**

*THAT any two of the Convenor, Treasurer and Secretary be authorised signatories for the Branch bank accounts.*

Moved: Roger Washbourn Seconded: Mary Stuart CARRIED.

**Auditor:** *THAT Geoff Ladbrook be appointed as independent verifier and that a gift to the value of \$50 be given to him for the 2015/2016 year.*

Moved: John MacManus Seconded Mary Stuart CARRIED.

**Subscriptions:** *THAT that the subscriptions for the 2017/2018 year be set at \$25 single \$35 Joint per annum and the Committee be given power to set the subscription for the 2017 -18 financial year*

Moved: Wendy Shaw Seconded: Pam Jones CARRIED.

### **General Business:**

A motion was put forward to adopt the new rules of the New Zealand Society of Genealogists February 2017. These were unanimously accepted.

Moved: Roger Washbourn Seconded: John MacManus CARRIED

The meeting closed at 7.20 pm.

### **Accompanying documents:**

1. Convenor's Report to 31<sup>st</sup> March 2017  
(Lesley Instone; Convenor, Southland Branch).
2. New Zealand Society of Genealogists, Southland Branch :  
Income and Expenditure for year 1 April 2016 to 31 March 2017  
Balance Sheet as at 31 March 2017

Wendy Shaw: Secretary

**New Zealand Society of Genealogists -  
Southland Branch**

**Income and Expenditure  
for year 1 April 2016 to 31 March 2017**

<b>2016</b>		<b>2017</b>
	<b>INCOME</b>	
\$175.00	Donations - Research	\$95.00
50.60	Donations - Visitors	0.00
0.00	Donations - Other	0.00
105.00	Education	60.00
51.00	Book Sales	15.00
431.22	Interest	351.06
680.00	Subscriptions 2015-16	435.00
360.00	Subscriptions 2016-17	175.00
<u>\$ 1,852.82</u>		<u>\$ 1,131.06</u>
	<b>EXPENDITURE</b>	
50.00	Accounts Review	50.00
301.19	Depreciation	489.72
340.00	Gift Vouchers - Speakers	50.00
160.00	Rentals - P O Box	160.00
1,000.00	Rental - ICC Library	125.00
169.00	Misc, Stamps, Stationery etc.	203.55
56.11	Suppers	35.40
36.40	Travel Expenses	0.00
50.00	Prize Social Studies Expo	0.00
0.00	Purchases of Magazines and Books	274.39
<u>\$ 2,162.70</u>		<u>\$ 1,388.06</u>
-\$ 309.88	Expenditure over Income (Deficit)	-\$ 257.00

**Accounts Prepared by:** John C. MacManus. Treasurer

**Accounts Examined by:** C G Ladbrook

**Dated :** 30 April 2017

# New Zealand Society of Genealogists - Southland Branch

## Balance Sheet as at 31 March 2017

2016	Accumulated Funds	2017
439.10	Cheque Account	\$ 410.75
9987.48	SBS Bank - Investment account	\$ 10,248.55
\$ 10,426.58		\$ 10,659.30
165.19	<b>Library</b>	162.27
240.49	Plus Additions	0.00
243.41	Less Depreciation	162.27
\$ 162.27		\$ -
385.24	<b>Microfiche Library &amp; CD's</b>	327.45
0.00	Plus purchases	0
57.79	Less Depreciation	327.45
\$ 327.45		\$ -
\$ 10,916.30		\$ 10,659.30

## Total Accumulated Funds

### REPRESENTED BY:

11226.18	2015 Accumulated Funds 31 March 2016	\$ 10,916.30
<u>-309.88</u>	Decrease/Increase	\$ 257.00
<u>10916.30</u>	2016 Accumulated Funds - 31 March 2017	\$ 10,659.30